

Brigg Town Council Meeting
Tuesday 28th January 2025
Angel Suite, Exchange Place, Brigg, DN20 8LD

Chair – Cllr Carl Sherwood – Mayor of Brigg

Present – Cllrs Carl Sherwood, Nigel Sherwood, Penny Smith, Brian Parker, Jane Kitching, Jane Gibbons, Paul McCormick, Rob Waltham, Sharon Riggall.

Also Present – Kerry McGrath – Clerk

Keith Simpson

2024/096 Cllr C Sherwood welcomed everyone and thanked those who attended and helped at the Christmas lights switch on and Mayors charity market stall.
The Mayor also thanked everyone who attended the Holocaust Memorial Service and Keith for leading the service.

2024/097**To consider the suspension of the Meeting for the purpose of Prayer.**

Proposed Cllr N Sherwood
Seconded Cllr Smith
Agreed – All Councillors present

Keith Simpson led the Council in prayers

b) **To Resolve that Standing Orders be reinstated**

Proposed Cllr Riggall
Seconded Cllr Smith
Agreed – All Councillors present

2024/098 Public Participation

There were no public present.

2024/099 Apologies All Councillors were present, and no apologies given.

2024/100 Declaration of Interests

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

Cllrs Carl Sherwood, Penny Smith, Brian Parker, Jane Kitching, Jane Gibbons, Paul McCormick, Rob Waltham, Sharon Riggall all declared a pecuniary interest in Agenda item 8d as Brigg residents.

Cllr J Kitching declared a personal and prejudicial interest in agenda item 8e as a member of Brigg Live Arts.

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

A blanket dispensation was awarded as without Council business would be impeded.

2024/101 Minutes of previous meetings

a) To **approve** the minutes of Brigg Town Council meeting held on Tuesday 26th November 2024.

Proposed Cllr N Sherwood
Seconded Cllr McCormick
Agreed – All Councillors present

b) **Council received** an update on matters from the minutes not appearing anywhere on the agenda from the clerk.

Holocaust Service was well attended with lovely readings by SJN children and members of the Jewish community. Thanks to Keith for once again helping me set up and to Brigg Heritage Centre for opening up and serving refreshments and washing up etc
It was agreed to write a letter of thanks to the Volunteers of the Heritage Centre.

Struggling to source Sakura trees of substantial growth. Not on NLC list of accessible trees. Each tree is coming out at over £100 each plus guards etc. – Agenda item.

Christmas Lights have been very well received. Disappointed about East Park but it was found the old wrapping had split and kept tripping out local area. So will need to address further trees being wrapped this year. The East Park wrapping was not part of the scheme only the lighting. So two trees per year will add £4922 annually. Agenda item next meeting.

2024/102 – Ward Councillors report

Cllr Waltham

Wrawby Road – a temporary path has been installed and the developer has been made to clean the road more frequently. NLC has taken action to ensure this is carried out.

Devolution – Mayoral Elections will take place on 1st May 2025. Cllr Waltham selected as Conservative Candidate. If successful will still remain a Brigg Town Councillor, but can not remain a Brigg and Wolds Ward Councillor at North Lincolnshire Council.

Local Govt. reorganisation will not affect North Lincolnshire Council for the foreseeable future. Authorities such as Leicester are being looked at first, but not ones with a Devolution agreement at the moment.

Central Government have imposed a decision that if Local Authorities do not increase their Council Tax by the full amount then the grant to Council will be removed. This is disappointing as NLC has tried to keep Council Tax low while maintaining high values. Inevitably Council Tax will need to rise this year.

Cllr Smith raised the situation around the Market Stalls, advising that she has been contacted by many shop owners and residents that they are unsightly and hard to navigate in mobility scooters. Cllr Sherwood advised that the situation is not permanent, and traders and shop owners affected have been notified of this. Cllr Waltham advised that tenders are being sought for a new contractor for the market stalls. Note that the Market Stall rent is the cheapest in the country and that many towns have market stall out all year round.

2024/103 – Financial

To approve the Payments for Brigg Town Council to 31st December 2024

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Detail
01/11/2024	BAOS	CHEQUE 376	£ 179.00		£ 179.00	Tickets for Nativity
01/11/2024	Water Plus	DD	£ 7.24		£ 7.24	WP allotment 105 a/c
04/11/2024	ERPF	BACS	£ 666.19		£ 666.19	October pension
04/11/2024	Public Sector Audit	BACS	£ 717.50		£ 717.50	Interim Audit 24/25
04/11/2024	HMRC	BACS	£ 687.63		£ 687.63	October Tax/Ni
04/11/2024	ERNLLCA	BACS	£ 35.00	£ 7.00	£ 42.00	Half H&S training
04/11/2024	JB Rural Service	BACS	£ 175.00	£ 35.00	£ 210.00	MG maintenance
04/11/2024	JB Rural Service	BACS	£ 1,150.00	£ 230.00	£ 1,380.00	October Handyperson
04/11/2024	Morton's	BACS	£ 743.00		£ 743.00	4th Edition Print & Delivery
07/11/2024	Kerry McGrath	BACS	£ 33.40		£ 33.40	Reimburse Civic Event
07/11/2024	Google	BACS	£ 12.00	£ 2.40	£ 14.40	Email licence
07/11/2024	Nigel Fisher	BACS	£ 275.00		£ 275.00	4th Edition content & Editing
07/11/2024	JB Rural Service	BACS	£ 120.00	£ 24.00	£ 144.00	Starter motor Install & Service
12/11/2024	Brigg Office Supplies	BACS	£ 15.98	£ 3.20	£ 19.18	Paper - order of service - remembrance
12/11/2024	RBL poppy Appeal	BACS	£ 300.00		£ 300.00	Wreaths & Donation
20/11/2024	Anglian Water Wave	DD	£ 17.56		£ 17.56	RL allotments
21/11/2024	ICO	DD	£ 35.00		£ 35.00	GDPR ICO
25/11/2024	BT	DD	£ 52.45	£ 10.49	£ 62.94	Phone & Internet
26/11/2024	Tesco	BACS	£ 11.25	£ 2.25	£ 13.50	Sweets for Light Swirch oN
28/11/2024	Staff Cost	BACS	£ 2,289.06		£ 2,289.06	November salary Back Pay award
28/11/2024	Kay Waller	BACS	£ 10.00		£ 10.00	Bugler
28/11/2024	Roger Hall	BACS	£ 60.00		£ 60.00	Organist
28/11/2024	Brigg Office Supplies	BACS	£ 40.30		£ 42.16	Allotment letters postage- August
29/11/2024	Vista Print	BACS	£ 29.56	£ 5.93	£ 35.49	Mayor Christmas Cards
29/11/2024	O2	DD	£ 12.99	£ 2.60	£ 15.59	Mobile Phone
30/11/2024	Nat West	DD	£ 5.95		£ 5.95	Bank Charges
03/12/2024	Generation UK Ltd	BACS	£ 12.86	£ 2.57	£ 15.43	Tree security fencing
03/12/2024	Brians DIY	BACS	£ 23.33	£ 4.67	£ 28.00	Cable ties for wreaths
03/12/2024	Road traffic solutions	BACS	£ 752.50	£ 150.50	£ 903.00	Traffic Management Xmas
03/12/2024	Google	BACS	£ 12.00	£ 2.40	£ 14.40	Email Licence
03/12/2024	NLC	BACS	£ 1,000.00		£ 1,000.00	Editions 3 & 4 Brigg Times
03/12/2024	ERNLLCA	BACS	£ 6.95	£ 1.39	£ 8.34	Clerk Training SLCC
03/12/2024	Blachere	BACS	£ 8,418.60	£ 1,683.72	£ 10,102.32	Lights Install 2/2
03/12/2024	Blachere	BACS	£ 2,093.25	£ 418.65	£ 2,511.90	Cabling & Light trees
03/12/2024	JB Rural Service	BACS	£ 1,150.00	£ 230.00	£ 1,380.00	November Handyperson
03/12/2024	JB Rural Service	BACS	£ 250.00	£ 50.00	£ 300.00	Tree collection & Install
03/12/2024	Switched Positive	BACS	£ 500.00	£ 100.00	£ 600.00	Setting Lights Timers
03/12/2024	Switched Positive	BACS	£ 220.48	£ 44.10	£ 264.58	Light Switch On 29/11/24
03/12/2024	ERPF	BACS	£ 836.84		£ 836.84	November pension
03/12/2024	HMRC	BACS	£ 944.33		£ 944.33	November Tax/Ni
03/12/2024	Waterplus	DD	£ 31.36		£ 31.36	WP Allotment account 190
10/12/2024	Waterplus	DD	£ 50.69		£ 50.69	WP allotments 105
12/12/2024	The Range	BACS	£ 9.70	£ 1.94	£ 11.64	Small trees - lights
12/12/2024	Phoenix Payroll	BACS	£ 19.50	£ 3.90	£ 23.40	Payroll Oct-Dec 24
12/12/2024	NLC	BACS	£ 10,000.00		£ 10,000.00	Brigg Bus Contribution
16/12/2024	Brigg Heritage Centre	BACS	£ 500.00		£ 500.00	Grant - VE Display
19/12/2024	Tesco	BACS	£ 33.33	£ 6.67	£ 40.00	Batteries for Holocaust Display
19/12/2024	Videcom Security LTD	BACS	£ 5,454.00	£ 1,090.80	£ 6,544.80	CCTV Maintenance & Sims
20/12/2024	Anglian Water Wave	DD	£ 80.17		£ 80.17	Water - RL Allotment Sept-Dec
20/12/2024	Anglian Water Wave	DD	£ 49.24		£ 49.24	Water WP Allotments
23/12/2024	JB Rural Service	BACS	£ 1,150.00	£ 230.00	£ 1,380.00	December Handyperson
27/12/2024	BT	DD	£ 52.45	£ 10.49	£ 62.94	Phone & Internet
28/12/2024	Staff Cost	BACS	£ 1,918.05		£ 1,918.05	December Salary
30/12/2024	O2	DD	£ 12.99	£ 2.60	£ 15.59	Clerk mobile
30/12/2024	Nat West	DD	£ 8.75		£ 8.75	Bank Charges
31/12/2024	Water Plus	DD	£ 7.96		£ 7.96	WP Allotments 190

NB – Cllr Smith queried Water costs at allotments, Clerk explained different suppliers, Cllr Smith requested further information re high cost of account.

Proposed Cllr N Sherwood
Seconded Cllr Parker
Agreed – All Councillors present

b) Council **received and noted** the receipts and bank reconciliations to 31st December 2024 and budget monitoring report to 23rd January 2025 **for information. There were no comments.**

c) The Council approved the budget and budget line priorities for 2025/2026

Proposed Cllr Waltham

Seconded Cllr N Sherwood

Agreed – All Councillors present

d) Due to the Government imposing higher rate of Employers National Insurance, it was reluctantly agreed to increase the ***Band D responsibility to £70.88 giving a Parish Precept requirement of £128654.29.***

Proposed Cllr Waltham

Seconded Cllr N Sherwood

Agreed – All Councillors present

Cllr Kitching left the meeting.

e) To approve the grant of £1000 to Brigg Live Arts for the Wind in the Willows production

Proposed Cllr Waltham

Seconded Cllr McCormick

Agreed – All Councillors present

Cllr Kitching returned to the meeting

2024/104 Environmental items

a) **It was approved** in principle to install raised beds at the monument roundabout that will also be used to display the wreaths. It was agreed to delegate to Matoy, Deputy Mayor and Clerk to gather quotes for feasibility.

Proposed Cllr N Sherwood

Seconded Cllr McCormick

Agreed – All Councillors present

b) **It was agreed** to improve Millenium Green Planting, following the advice received from historical report

Proposed Cllr Riggall

Seconded Cllr McCormick

Agreed – All Councillors present

2024/105 VE Day / VJ Day

Meeting notes were distributed and council updated n th e plans for VE Day and VJ Day celebrations and commemorations in the town..

Proposed Cllr McCormick

Seconded Cllr N Sherwood

Agreed – All Councillors present

2024/106 Community Awards

It was agreed that nominations will be sought for new Whole Community Awards.

Categories :-

Adult Volunteer

Young Person Volunteer

Community Group / Organisation

Outstanding Sporting achievements/Teams

Best Independent Business.

An event will be held in the Spring, where all nominees will be invited to receive a certificate of recognition. Clerk to investigate cost of trophy for the winner chosen by the council.

Proposed Cllr Waltham

Seconded Cllr Kitching

Agreed – All Councillors present

2024/107 – Policies

a) Adult Safeguarding

b) Child Safeguarding

Policies approved en bloc.

Proposed Cllr N Sherwood

Seconded Cllr Parker

Agreed – All Councillors present

2024/108 To receive any councillor comments or requests and agree for future agenda items.

Christmas lights

Trees

2024/109 Date and time of next meeting (Budget setting and Precept) Tuesday 25th February

2025 at 7.15pm

Cllr C Sherwood offered apologies.

There being no other business the meeting concluded at 8.30 pm