

Brigg Town Council Meeting
Tuesday 25th February 2025
Angel Suite, Exchange Place, Brigg, DN20 8LD

Chair – Cllr Penny Smith – Deputy Mayor of Brigg

Present – Cllrs Nigel Sherwood, Penny Smith, Brian Parker, Jane Kitching, Jane Gibbons, Paul McCormick, Sharon Riggall.

Also Present – Kerry McGrath – Clerk

Keith Simpson
2 members of the public

2024/110 Cllr Smith welcomed everyone.

2024/111 To consider the suspension of the Meeting for the purpose of Prayer.

Proposed Cllr Kitching
Seconded Cllr Riggall
Agreed – All Councillors present

Keith Simpson led the Council in prayers

b) **To Resolve that Standing Orders be reinstated**

Proposed Cllr Gibbons
Seconded Cllr McCormick
Agreed – All Councillors present

2024/112 Public Participation

It was agreed to suspend standing orders to allow a resident who did not reside in Brigg to address the Council

Proposed Cllr Kitching
Seconded Cllr Riggall
Agreed – All Councillors present

Scawby Brook resident advised Council that he would like to produce a new edition of the book about Brigg similar to the ones published in 1974 and 199.

He has already sourced help from the Yellerbellies group and will be contacting the BASH group.

He would like to include information with a focus on “Living History”, the changes in establishments in the town, shops, pubs etc.

He also wishes to focus on changes in local government since 1974. The gentleman went on to say that he will be looking to Brigg Town Council for support with information and articles and also financial support if there is enough interest in producing the book.

Cllr Smith thanked the gentleman for attending and said that his presentation had been received with interest. The gentleman was advised that any financial support would need to be requested formally and would be added to a future agenda if it was requested.

It was agreed to resume standing orders.
Proposed Cllr Kitching

Seconded Cllr Riggall
Agreed – All Councillors present

2024/113 Apologies

Apologies were received and accepted from Cllr Carl Sherwood and Cllr Rob Waltham

2024/114 Declaration of Interests

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

Cllrs Riggall declared a pecuniary interest in agenda item 8c as an allotment holder.

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None requested,

2024/115 Minutes of previous meetings

a) To **approve** the minutes of Brigg Town Council meeting held on Tuesday 28th January 2025.

Proposed Cllr Parker

Seconded Cllr Gibbons

Agreed – All Councillors present

b) **Council received** an update on matters from the minutes not appearing anywhere on the agenda from the Chair.

2nd interim audit successful – just two item picked up by the auditor somebody had overpaid their allotment fee by 25p and another by 75p. Need a Council decision next month to decide what actions to take bearing in mind the bank charges incurred to correct would be more than the amount. Clerk suggestion would be to deduct or add at the next invoice but need a council decision.

Still sourcing Sakura trees and protection – Agenda item on next meeting,

Brigg Times has been delivered today. Grateful of 4 residents have offered to deliver. Next edition will be End of April.

2024/116 – Ward Councillors report

Cllr N Sherwood

At the recent budget meeting at NLC it was reluctantly agreed to raise the Council Tax by 4.89%. This is due to Government imposed decisions regarding employers national insurance rise and sanctions regarding the grants from Govt.

Many priorities were agreed for Brigg, one of which is the highway treatment works to Queen Street.

Cadent Road Closure for Bigby Road is to commence on 27th Feb, signage has been in place advising motorists for the required amount of weeks. Ther may be 12 weeks of highways disruption.

Bellway Homes developers have agreed that there will be no traffic lights on Wrawby Road whilst the Bigby Road works take place.

Cllr Smith asked about Bollards in the Market Place. Cllr Sherwood said he will ask for an update for next meeting.

2024/117 – Financial

To approve the Payments for Brigg Town Council to 31st January 2025

| Date | Payee Name | Ref | Ex Vat | £ VAT | £ Total Amnt | Transaction Details |
|------------|-----------------------|------|------------|------------|--------------|---|
| 06/01/2025 | ERPF | BACS | £ 687.52 | | £ 687.52 | December Pension |
| 06/01/2025 | HMRC | BACS | £ 719.72 | | £ 719.72 | December Tax & NI |
| 07/01/2025 | Generation Actavo | BACS | £ 39.86 | £ 7.97 | £ 47.83 | Xmas Tree fencing December |
| 07/01/2025 | Brigg Office Supplies | BACS | £ 12.60 | | £ 14.20 | Civic Xmas Cards postage |
| 07/01/2025 | ETech Solutions | BACS | £ 104.00 | £ 20.80 | £ 124.80 | New Battery & Storage Clerk Laptop |
| 07/01/2025 | Google | BACS | £ 12.00 | £ 2.40 | £ 14.40 | Licences |
| 07/01/2025 | Water Plus | DD | £ 9.55 | | £ 9.55 | WP Allotment a/c 105 |
| 09/01/2025 | Agilico | BACS | £ 43.99 | £ 8.80 | £ 52.79 | Printer ink/service contract |
| 09/01/2025 | Tesco | BACS | £ 10.00 | £ 2.00 | £ 12.00 | USB for Brigg Times |
| 16/01/2025 | Barnetby Silver Band | BACS | £ 175.00 | | £ 175.00 | Deposit for VJ Day |
| 24/01/2025 | NLC | BACS | £ 6,869.32 | £ 1,373.86 | £ 8,243.18 | Final Arch |
| 24/01/2025 | Blachere | BACS | £ 1,909.40 | £ 381.88 | £ 2,291.28 | Removal of lights Invoice 3/3 |
| 24/01/2025 | Generation UK | BACS | £ 16.71 | £ 3.34 | £ 20.05 | Jan safety fence Fire |
| 24/01/2025 | BT | DD | £ 52.45 | £ 10.49 | £ 62.94 | Telephone & Internet |
| 26/01/2025 | Coop | BACS | £ 12.92 | £ 2.58 | £ 15.50 | Refreshments for Holocaust Service |
| 26/01/2025 | Tesco | BACS | £ 35.03 | £ 7.01 | £ 42.04 | Refreshments for Holocaust Service |
| 28/01/2025 | Staff Cost | BACS | £ 1,918.05 | | £ 1,918.05 | January Salary |
| 28/01/2025 | JB Rural Service | BACS | £ 1,000.00 | £ 200.00 | £ 1,200.00 | Install and supply Gate Posts at Cemetery |
| 28/01/2025 | JB Rural Service | BACS | £ 150.00 | £ 30.00 | £ 180.00 | Install MG Flag pole |
| 28/01/2025 | O2 | DD | £ 12.99 | £ 2.60 | £ 15.59 | Clerk Mobile |
| 30/01/2025 | Waterplus | DD | £ 8.16 | | £ 8.16 | Allotments 190 |
| 31/01/2025 | Nat West | DD | £ 8.75 | | £ 8.75 | Bank Charges |

Proposed Cllr McCormick
Seconded Cllr N Sherwood
Agreed – All Councillors present

b) Council **received and noted** the receipts and bank reconciliations to 31st January 2025 and budget monitoring report to 20th February 2025 **for information. There were no comments.**

Cllr Riggall left the meeting.

e) To approve the scale of charges for the allotments for 2025 – 2026 with no increase.

| Woodbine Park | | | Redcombe Lane | | |
|---------------|---------|---------|---------------|---------|--|
| Allotment | Size m2 | Charge | Allotment | Charge | |
| 1 | 290 | £ 21.75 | 1 | £ 13.60 | |
| 2 | 330 | £ 24.75 | 2 | £ 13.60 | |
| 3 | 210 | £ 15.75 | 3 | £ 13.60 | |
| 4 | 175 | £ 13.13 | 4 | £ 13.60 | |
| 5 | 240 | £ 18.00 | 5 | £ 13.60 | |
| 6 | 210 | £ 15.75 | 6 | £ 13.60 | |
| 7 | 210 | £ 15.75 | 7 | £ 13.60 | |
| 8 | 265 | £ 19.88 | | | |
| 9 | 210 | £ 15.75 | | | |
| 10 | 210 | £ 15.75 | | | |
| 11 | 290 | £ 21.75 | | | |
| 12 | 210 | £ 15.75 | | | |
| 13 | 210 | £ 15.75 | | | |
| 14 | 315 | £ 23.63 | | | |
| 15 | 210 | £ 15.75 | | | |
| 16 | 210 | £ 15.75 | | | |
| 17 | 280 | £ 21.00 | | | |
| 18 | 210 | £ 15.75 | | | |
| 19 | 145 | £ 10.88 | | | |
| 20 | 150 | £ 11.25 | | | |
| 21 | 175 | £ 13.13 | | | |
| 22 | 210 | £ 15.75 | | | |
| 23 | 210 | £ 15.75 | | | |
| 24 | 210 | £ 15.75 | | | |
| 25 | 210 | £ 15.75 | | | |
| 26 | 210 | £ 15.75 | | | |
| 27 | 210 | £ 15.75 | | | |
| 28 | 220 | £ 16.50 | | | |
| 29 | 220 | £ 16.50 | | | |

It was agreed to discuss allowing non-Brigg residents to take allotments in Brigg at the next meeting.

Proposed Cllr Sherwood
Seconded Cllr McCormick
Agreed – All Councillors present

Cllr Riggall returned to the meeting

2024/118 Environmental items

- a) Cllr Riggall updated on the colour scheme of RED, White and Blue for the floral displays in keeping with VE/VJ day
Clerk to obtain quotes for plants for next meeting.
- b) **It was agreed** to defer agenda item on Grammar School Road to next meeting

Proposed Cllr Riggall
Seconded Cllr McCormick
Agreed – All Councillors present

- c) **It was agreed** that trees 3 and 5 at East Park would be wrapped and lit in 2025 and trees 2 and 4 at East Park wrapped and lit in 2026, in a change to the agreed contract to light Queen Street in these years. It was agreed that, whilst disappointing, it was of paramount importance to light the entrance to the town and to keep the extra costs down.

Proposed Cllr Gibbons
Seconded Cllr N Sherwood
Agreed – All Councillors present

2024/119 VE Day / VJ Day

Update on the VE and VJ day celebrations were received from the Clerk.

It was agreed to purchase the bespoke spitfire GOBO from Blachere and to display from Early May to late August 2025. Clerk to request display until midnight.

Proposed Cllr McCormick
Seconded Cllr Gibbons
Agreed – All Councillors present

It was agreed to attach the bunting to the catenary wires for 2025 and illuminate throughout the summer. Clerk to request display until midnight.

Proposed Cllr McCormick
Seconded Cllr Gibbons
Agreed – All Councillors present

2024/120 Contracts

It was agreed that the clerk source tenders for following contracts.

- a) Handy Person Service.
- b) Millennium Green.
- c) Memorial Gardens.
- d) Watering

Proposed Cllr N Sherwood
Seconded Cllr Parker
Agreed – All Councillors present

2024/121 – Policies

- a) General Risk Assessment
- b) Member Development
- c) Member/Officer protocol
- d) Equality Policy
- e) Environmental Policy
- f) Civility & Respect Policy

Policies approved en bloc.

Proposed Cllr N Sherwood

Seconded Cllr Parker

Agreed – All Councillors present

2024/122 Correspondence

- a) The letter from Haxey PC regarding Community Governance Review was received its contents noted

2024/123 To receive any councillor comments or requests and agree for future agenda items.

Cllr Kitching asked that a letter of thanks be sent to Sir John Nelthorpe pupils who carried out a litter pick with the equipment Brigg TC provided.

Cllr McCormick asked for an update on the Market Stalls and The Angel. Cllr Sherwood said he will provide an update at the next meeting.

Cllr Kitching asked for an update on the Cemetery works at the next meeting.

Community Awards Nominees

Plants

Contract tenders.

2024/124 Date and time of next meeting Tuesday 25th March 2025 at 7.15pm

There being no other business the meeting concluded at 8.08 pm