

**Brigg Town Council Meeting  
Tuesday 24<sup>th</sup> September 2024  
Angel Suite, Exchange Place, Brigg, DN20 8LD**

**Chair – Cllr Carl Sherwood – Mayor of Brigg**

Present – Cllrs Carl Sherwood, Nigel Sherwood, Jane Gibbons, Penny Smith, Sharon Riggall and Paul McCormick

Also Present – Kerry McGrath – Clerk  
Keith Simpson  
One non – Brigg resident

**2024/046** Cllr C Sherwood welcomed everyone

**2024/047 To consider the suspension of the Meeting for the purpose of Prayer.**

*Proposed Cllr Riggall  
Seconded Cllr N Sherwood  
Agreed – All Councillors present*

Keith Simpson led the Council in prayers

b) **To Resolve that Standing Orders be reinstated**

*Proposed Cllr Smith  
Seconded Cllr N Sherwood  
Agreed – All Councillors present*

**2024/048 Public Participation**

No issues raised from Brigg residents.

**2024/049 Apologies** were received from Cllr Waltham, Cllr Parker and Cllr Kitching

**2024/050 Declaration of Interests**

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

***Cllr N Sherwood – prejudicial interest in agenda item 10e as member of Glanford Boat Club.***

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

***None requested***

**2024/051 To receive any correspondence**

PSPO consultation – advise that all take the time to complete it online.

**2024/052 Minutes of previous meetings**

a) To **approve** the minutes of Brigg Town Council meeting held on Tuesday 23<sup>rd</sup> July 2024,

*Proposed Cllr Smith  
Seconded Cllr McCormick  
Agreed – All Councillors present*

b) **Council received** an update on matters from the minutes not appearing anywhere on the agenda from the clerk.

5 Bug hotels have been installed in both allotment sites. Positive comments received, Permission has been granted to site one on Lidl roundabout. Four more to be sited at the Schools.

B& M responded to say that their contractor and would not wish us to take on the maintenance of the grass in this area.

## **2024/053 – Ward Councillors report**

### **Cllr C Sherwood**

Lowest income pensioners will be contacted to receive help with fuel bills following the removal of the winter fuel allowance.

News today reported the “rubber stamped” devolution for Lincolnshire. There will be a Mayor of Lincolnshire and there will be more money for Lincolnshire directly, rather than London deciding where the money is spent.

Cllr Waltham is in China on behalf of North Lincolnshire Council. Hoping to secure 300 acres of land for local industry and to try to secure jobs locally.

The Local Plan for housing consultation is extended.

Cllr Smith asked for an update on Hewson House. Asked why the old part is boarded up. Cllr Sherwood said he will try to find out.

## **2024/054 – Financial**

**To approve the Payments** for Brigg Town Council to 31<sup>st</sup> August 2024

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Detail
02/07/2024	Google	BACS	£ 12.00	£ 2.40	£ 14.40	Licence
02/07/2024	Sissons Gardening Services	BACS	£ 352.00		£ 352.00	Cadney Verges x 2
02/07/2024	Brigg Angels	BACS	£ 600.00		£ 600.00	Civic Tea
02/07/2024	Blachere	BACS	£ 9,482.00	£ 1,896.40	£ 11,378.40	Initial Payment
02/07/2024	ERPF	BACS	£ 666.19		£ 666.19	June Pension
02/07/2024	HMRC	BACS	£ 687.43		£ 687.43	June Tax / NI
02/07/2024	Waterplus	DD	£ 12.12		£ 12.12	WP Allotments a/c 105
02/07/2024	Water Plus	DD	£ 4.25		£ 4.25	WP Allotments A/c 190
09/07/2024	Gear4Music	BACS	£ 457.01	£ 91.40	£ 548.41	PA Sound system
11/07/2024	Requestaplan	BACS	£ 8.00	£ 1.60	£ 9.60	Official Site Plan Millenium Green Planning App
11/07/2024	Planning Portal Quest Ltd	BACS	£ 204.50	£ 12.00	£ 216.50	Planning application 6m Pole Millenium Green
11/07/2024	JB Rural Service	BACS	£ 87.50	£ 765.00	£ 4,590.00	Millenium Green Cut JB2160
			£ 87.50			Memorial Garden Cut JB2160
			£ 3,000.00			5th Brigg Verges Cut
			£ 500.00			5th Wrawby Verges Cut
			£ 150.00			Woodbine Park Cut JB2158
11/07/2024	NLC	BACS	£ 1,500.00	£ 300.00	£ 1,800.00	Planting at Monument
11/07/2024	JB Rural Service	BACS	£ 87.50	£ 35.00	£ 210.00	Millenium Green Cut JB2170
			£ 87.50			Memorial Garden Cut JB 2170
11/07/2024	JB Rural Service	BACS	£ 650.00	£ 130.00	£ 780.00	Brigg Cemetery Cut JB2169
16/07/2024	Road Traffic Solutions Ltd	BACS	£ 185.00	£ 37.00	£ 222.00	Road Signs Make & Install D Day
16/07/2024	Switched Positive	BACS	£ 100.00	£ 20.00	£ 120.00	Install Poppy/Rotary 2023
18/07/2024	Roger Hall	BACS	£ 60.00		£ 60.00	Organist - Civic Service

25/07/2024	JB Rural Service	BACS	£ 87.50	£ 35.00	£ 210.00	Memorial Garden Cut JB 2189
			£ 87.50			Millenium Green JB2189
25/07/2024	JB Rural Service	BACS	£ 650.00	£ 130.00	£ 780.00	Brigg Cemetery JB2188
25/07/2024	JB Rural Service	BACS	£ 90.00	£ 18.00	£ 108.00	Additional Barton Road Cut Wrawby
25/07/2024	JB Rural Service	BACS	£ 150.00	£ 30.00	£ 180.00	Woodbine Park JB2182
25/07/2024	JB Rural Service	BACS	£ 500.00	£ 100.00	£ 600.00	6th Wrawby Verges
25/07/2024	JB Rural Service	BACS	£ 3,000.00	£ 600.00	£ 3,600.00	6th Brigg Verges
25/07/2024	ERNLLCA	BACS	£ 150.00	£ 30.00	£ 180.00	Planning training JG & SR
25/07/2024	BT	DD	£ 52.45	£ 10.49	£ 62.94	Telephone & internet
28/07/2024	Staff Cost	BACS	£ 1,865.04		£ 1,865.04	July Salary
30/07/2024	JB Rural Service	BACS	£ 1,150.00	£ 230.00	£ 1,380.00	Brigg Handy person July
30/07/2024	JB Rural Service	BACS	£ 860.00	£ 172.00	£ 1,032.00	Watering July
31/07/2024	Blachere	BACS	£ 150.00	£ 30.00	£ 180.00	Moving Christmas Lights from Switched Positive
31/07/2024	Cobweb Crystal	BACS	£ 23.33	£ 4.67	£ 28.00	Garden trophy engraving
31/07/2024	Water Plus	DD	£ 6.03		£ 6.03	Woodbine Park Allotments A/C 190
31/07/2024	O2	DD	£ 17.09	£ 3.42	£ 20.51	Mobile Phone
31/07/2024	Nat West	DD	£ 12.60		£ 12.60	Bank Charges
05/08/2024	HMRC	BACS	£ 687.63		£ 687.63	July Tax/ NI
05/08/2024	ERPF	BACS	£ 666.19		£ 666.19	July Pension
08/08/2024	Sissons	BACS	£ 176.00		£ 176.00	Cadney Verge Cutting
08/08/2024	Google	BACS	£ 12.00	£ 2.40	£ 14.40	Email Licence
08/08/2024	Glanford Boat Club	BACS	£ 1,600.00		£ 1,600.00	3/5 River Clean
08/08/2024	Brigg Office Supplies	BACS	£ 1.92	£ 0.38	£ 2.30	Card for Certificates
08/08/2024	PKF Littlejohn	BACS	£ 420.00	£ 84.00	£ 504.00	Annual External Audit
08/08/2024	Drop Box	BACS	£ 79.90	£ 15.98	£ 95.88	Admin a/c file access
13/08/2024	Water Plus	DD	£ 7.24		£ 7.24	Water WP allotments 105
15/08/2024	Brians DIY	BACS	£ 34.58	£ 6.92	£ 41.50	Padlocks - WP
15/08/2024	Hampshire Flags	BACS	£ 881.11	£ 176.23	£ 1,057.34	6m Pole Millenium Green & 4m Pole/ Flag for Monument
15/08/2024	JB Rural Service	BACS	£ 3,000.00	£ 898.00	£ 5,388.00	7th Brigg Verges
			£ 500.00			7th Wrawby Verges
			£ 150.00			Woodbine JB2205
			£ 90.00			Additional Barton Road - Wrawby
			£ 750.00			Bins at Cemetery
19/08/2024	NLC	BACS	£ 1,000.00		£ 1,000.00	Edition 1 & 2 Brigg Times
22/08/2024	Morton of Horncastle	BACS	£ 743.00		£ 743.00	Printing & Delivery 3rd Edition Brigg Times
22/08/2024	Anglian Water Wave	DD	£ 17.56		£ 17.56	RL Allotments May-August
27/08/2024	JB Rural Service	BACS	£ 1,150.00	£ 567.00	£ 3,402.00	Handy person August
			£ 860.00			August Watering
			£ 650.00			Brigg Cemetery JB 2201
			£ 87.50			Memorial Garden
			£ 87.50			Millennium Green
28/08/2024	Staff Costs	BACS	£ 1,865.04		£ 1,865.04	Aug Salary
28/08/2024	BT	DD	£ 52.45	£ 10.49	£ 62.94	Telephone & Internet
29/08/2024	Nigel Fisher	BACS	£ 275.00		£ 275.00	3rd Edition Brigg Times articles & joint editing
29/08/2024	O2	DD	£ 12.99	£ 2.60	£ 15.59	Mobile phone
30/08/2024	Nat West	DD	£ 10.85		£ 10.85	Bank Charges

**Proposed Cllr Smith**  
**Seconded Cllr N Sherwood**  
**Agreed – All Councillors present**

b) Council **received and noted** the receipts, bank reconciliations to 31<sup>st</sup> August 2024 and budget monitoring report to 19<sup>th</sup> September 2024 **for information.**

c) **It was agreed to approve** the release £5000 of the budgeted funds to Brigg Town FC

**Proposed Cllr N Sherwood**  
**Seconded Cllr P McCormick**  
**Agreed – All Councillors present**

## **2024/055 Environmental items**

a) **River Ancholme Board Walk**

It was agreed that the clerk will contact the Environment Agency to request that it would give more consideration in keeping the board walk, and work with the community. Advise that The Ancholme Rowing Club indicated that they would maintain it rather than see it being removed.

***Proposed Cllr N Sherwood  
Seconded Cllr McCormick  
Agreed – All Councillors present***

- b) Clerk updated on the planned works for the Monument Roundabout and the suggested solution for a raised flower bed to hang the wreaths on. This would need to be budgeted for in the 2025- 2026 budget and plans with NLC. Advised on a solution for this year's wreath attachment. Council noted information.

c) **Bellway Home suggested names.**

It was agreed that horse breeds names be a good idea, in keeping with the Brigg Horse Fair history, but would prefer British native breeds and avoid Brumby, as this is an area in Scunthorpe and may cause confusion.

***Proposed Cllr Gibbons  
Seconded Cllr McCormick  
Agreed – All Councillors present***

d) **Diana Memorial – by B&M**

Clerk to look into improving the inscription on the Diana Memorial by the tree.

***Proposed Cllr C Sherwood  
Seconded Cllr Smith  
Agreed – All Councillors present***

***Cllr Nigel Sherwood left the meeting***

e) **River Ancholme Cleaning Contract**

It was agreed to extend the River Ancholme Cleaning Contract with Glanford Boat Club for 3 years 2025. 2026 and 2027.

***Proposed Cllr C Sherwood  
Seconded Cllr Riggall  
Agreed – All Councillors present***

***Cllr Nigel Sherwood returned to the meeting.***

f) **Trade Watch**

It was agreed to defer this agenda item to the next meeting.

## **2024/056 Brigg Times**

- a) It was agreed to continue with the Brigg Times into 2025, as it is well received. It was agreed that it would remain a 24pp document that is Brigg focussed.

It was agreed to ask for volunteers to help distribute the publication.

Council received the information that the next edition needed to be delivered to all homes by first week in November.

***Proposed Cllr Gibbons***

**Seconded Cllr N Sherwood**  
**Agreed – All Councillors present**

b) **The scale of charges** for advertising for the four editions in 2025 was agreed.

2025			
One edition		4 edition special rate	
£	500.00	£	1,900.00
£	400.00	£	1,500.00
£	300.00	£	1,100.00
£	150.00	£	520.00
£	75.00	£	260.00
£	35.00	£	100.00

**Proposed Cllr McCormick**  
**Seconded Cllr N Sherwood**  
**Agreed – All Councillors present**

### **2024/057 Remembrance and Commonwealth War Graves**

Clerk updated.

8<sup>th</sup> November – Children’s service at the Monument Roundabout. 10.45am

8<sup>th</sup> November – Commonwealth War Graves event with works by Vale and SJN. Rededication service at 11.30am.

10<sup>th</sup> November – Remembrance Parade as previous years.

New PA system will be used for all services.

Clerk would appreciate assistance in distribution and collection of poppy boxes. Councillors agreed would help on 24<sup>th</sup> October following the market stall.

### **2024/058 To receive any councillor comments or requests and agree for future agenda items.**

Cllr Smith requested permission to wear her deputy mayoral chains when attending a tea given by Mayor of Derry. Council agreed.

Cllr Smith advise that the residents of St James Road were successful in their objection to BT installing above ground infrastructure.

### **2024/059 Date and time of next meeting Tuesday 22<sup>nd</sup> October 2024 at 7.15pm**

Cllr Riggall offered apologies for the next meeting.

**2024/060 – It was agreed-** *In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).*

**Proposed Cllr N Sherwood**  
**Seconded Cllr C Sherwood**  
**Agreed – All Councillors present**

**2024/061 Complaint**

Correspondence from the complainant was received and Council considered all information and advice.

It was agreed to respond to the complainant in writing and no further action would be taken.

***Proposed Cllr N Sherwood***

***Seconded Cllr P McCormick***

***Agreed – All Councillors present***

**There being no other business the meeting concluded at 8.10 pm**