

Meeting of BRIGG TOWN COUNCIL
MEETING – Thursday 23rd April 2024 at 7.15pm
Angel Suite Ballroom, Exchange Place, Brigg DN20 8LD
Chair – Cllr C Sherwood

Present: Councillors C Sherwood, J Kitching, R Waltham, J Gibbons, P Smith, B Parker, S Riggall and P McCormick

Also present Kerry McGrath – Clerk and Keith Simpson – Mayor’s Chaplain

23/148 The Mayor, Cllr C Sherwood welcomed everyone to the meeting

23/149 a) To consider the suspension of the Meeting for the Purpose of Prayer.

***Proposer Cllr Smith
Seconder Cllr Riggall
Agreed – All Councillors present***

Keith Simpson led the Council in Prayers

b) To Resolve that Standing Orders be reinstated

***Proposer Cllr Smith
Seconder Cllr Riggall
Agreed – All Councillors present***

23/150 Public Participation

None

23/151 To receive apologies and reasons for absence.

Cllrs N Sherwood

23/152 a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared

None

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None

23/153 Minutes of previous meetings

a)(i) To approve the minutes of Full Council Thursday 28th March 2024 as a true record

***Proposer Cllr Parker
Seconder Cllr Riggall
Agreed – All Councillors present.***

b) Council received the following update from the Clerk..

Market Stall booked for Council Surgery 25th April 2024 10am – 12noon.
 Planting at the monument roundabout has started.
 Suggestion of Litter Pick to take place during “Big Help Out” as part of the DDAY commemorations.
 Civic Service rearranged to 30th June 2pm. Schools have been onvited to perform – Vale has confirmed.

- c) The minutes of the Planning and Environment Committee on Thursday 28th March 2024 were received for information.

23/154 Correspondence received by email previous to the meeting.

23/155 The following report was received from North Lincolnshire Council Ward Cllr Waltham

Free swims totalling over 1500 during Easter Holidays across North Lincolnshire.
 Encourage the 10,000 older people to apply for the bus pass they are eligible for and to use it.
 £50,000 levelling up funding from Government to Brigg Town FC CIC to upgrade the changing facilities.
 Looking to utilise the £900k from Givt for EV Charging Points in Community Areas, eg Village Halls etc. Suggestion from Council Brigg Rec.

Cllr Smith asked the ward councillors to chase up action on the missing bollards into the Market Place and vehicles driving without due care and attention in Market Place / Carey Lane in the evenings.

Cllr Smith asked for an update on Hewson House. Cllr Waltham advised that NLC would be knocking down the building and an older persons’ housing summit to target developers was to be held on 11th May. Good interest already received as the housing market is starting to pick up.,

23/156 Accounts & Payments

- a) The Payments for Brigg Town Council to 31st March 2024 were approved.

Date Paid	Payee Name	Ref	Amount Paid	Transaction Detail
01/03/2024	Boyes	BACS	£ 3.50	Ribbon - Civic Dinner
01/03/2024	Tesco	BACS	£ 11.00	Flowers - Civic Dinner
01/03/2024	B & M	BACS	£ 18.25	Vases - Civic Dinner
01/03/2024	Pickerings	BACS	£ 19.00	Toilet Keys
01/03/2024	Brigg PCC	BACS	£ 12.00	Hire of Hall DDAY meetings
01/03/2024	Water Plus	DD	£ 41.26	WP Allotments Water
02/03/2024	Niget Fisher	Q4374	£ 325.00	Brigg Times - sub editorial
04/03/2024	ERPF	BACS	£ 666.19	February Pension
04/03/2024	HMRC	BACS	£ 716.20	Feb Tax/NI
05/03/2024	ERNLLCA	BACS	£ 36.00	Training - Clerk
05/03/2024	NPOWER	BACS	£ 481.05	Christmas lights electricity 22-23
05/03/2024	NPOWER	BACS	£ 63.00	Christmas lights electricity 21-22
05/03/2024	Energy Cell	BACS	£ 180.00	Website Annual Hosting
05/03/2024	Brigg Office Supplies	BACS	£ 31.54	Stationery
05/03/2024	Agilico	BACS	£ 45.12	Printer - service contract Inks
05/03/2024	Google	BACS	£ 13.00	Licence
05/03/2024	Atrium	BACS	£ 1,995.00	Mayors Civic Dinner - Offset by Income payments
05/03/2024	Waterplus	DD	£ 10.51	WP No2
05/03/2024	Norton	BACS	£ 64.99	IT Protection
07/03/2024	Mortons Media group	BACS	£ 683.00	1st Edition Brigg Times Print
07/03/2024	JB Rural Service	BACS	£ 1,260.00	February Handy person
07/03/2024	Darren Roberts	BACS	£ 912.00	Millennium Path

18/03/2024	Microsoft	BACS	£	79.99	Microsoft 365 licence
19/03/2024	Morton Printers	BACS	£	65.00	Delivery of Newsletter
19/03/2024	ERNLLCA	BACS	£	36.00	Clr training
19/03/2024	Barton TC	BACS	£	74.00	Barton TC Civic Dinner
21/03/2024	Anglian Water Wave	DD	£	17.32	Water RL
21/03/2024	BT	DD	£	57.54	Telephone & Internet
21/03/2024	Anglian Water Wave	DD	£	22.66	WP Allotment
28/03/2024	Phoenix payroll service	BACS	£	53.40	payroll services 3/4 and 4/4
28/03/2024	Brigg Office Supplies	BACS	£	1.68	printing JK - For BASJ
28/03/2024	JB Rural Service	BACS	£	1,260.00	March Handyperson
28/03/2024	Staff Costs	BACS	£	1,836.67	March Salary
31/03/2024	NatWest	DD	£	6.65	BankCharges

**Proposer Cllr Smith Seconder Cllr McCormick
Agreed – All Councillors present.**

b) Receipts, bank reconciliations to 31st March 2024 were noted as was the budget monitoring report to 31st March 2024.

c) It was agreed to approve the £10,000 grant to Brigg Town FC CIC, from the Ear Marked Reserves, for the changing facilities.

**Proposer Cllr Waltham Seconder Cllr C Sherwood
Agreed – All Councillors present.**

23/157 Brigg Times

Contribution deadline been and gone, so now working on the typesetting and editing. Printing slot booked for 22nd May with newspaper delivery on 24th/25th May. Deliveries to start w/c 27th in time for the D Day information to be received in good time.

23/158 D Day Event 6th June 2024.

Finally have enough businesses to display the crack the code treasure trails.
 “Winston Churchill” has agreed to attend
 Brigg TC will be providing the PA system (JG Audio)
 Have engaged professional First Aiders as per H & S requirements
 Sharon Riggall safeguarding officer based at the Library
 Children’s parade will start on far side of County Bridge led by RAF Cadet band – meet at 5.15pm
 Road Closure in Market Place and Wrawby Street (and yards off it) so the word search must be within the enclosed area. Will contact businesses outside the area to thank them for the offer but explain why
 Dancers at 5.30pm
 Brigg Live Arts performing at 6.30pm – 7.30pm
 Schools performing after that.

We have received a grant from NLC for £250 and am still waiting to hear from Tesco as to how much we have been awarded but Brigg TC budget agreed was £1000

Encourage people to bring chairs and picnics or visit the food establishments who are supporting the £1.50 free children’s food. (Scalinis, Lord Nelson, Hungry Fisherman and Atrium). Tickets will be issued and will be redeemed with the tickets the following week. ESAG and RA submitted for both Market Place and Millennium Green.
 Millennium Green event starts at 8.30 after the procession by RAF Cadets band.
 Ancholme River Jazz Band and Brigg Singers. Scouts lighting beacon. Toilets and First Aid available at Scout Hut along with food provided by them – burgers etc.
 Paul McCormick is MC for the evening
 Dress up 40s style – Land girls Military?

Inner Wheel Ladies will facilitate the Code Cracking word search from a market stall Marshalls required in addition to Brigg Rotary who have offered to help but as this is a dual-sited event need more.

23/159 Environmental

a) **It was agreed to support the views and comments** received from local residents and not install the benches on St Helens Road and York Road.

Proposer Cllr Waltham Seconder Cllr McCormick
Agreed – All Councillors present.

b) **It was agreed to** install the Kings Portrait in the Brigg Library with eth addition of a plaque saying “Gifted to the town of Brigg from Brigg TC”

Proposer Cllr Waltham Seconder Cllr Parker
Against – Cllr Smith Agreed – All other Councillors present.

c) **It was agreed to** purchase another 2000 trade watch stickers and distribute around the town in August (before dark nights).

Proposer Cllr Waltham Seconder Cllr Kitching
Agreed – All Councillors present.

d) **The Working group for the Christmas lights was agreed** as Cllrs Gibbons, McCormick, Riggall, C Sherwood and Kitching and to meet again on May 7th at 5pm.

Proposer Cllr C Sherwood Seconder Cllr Riggall
Agreed – All Councillors present.

e) **The working group for the monument roundabout** to carry out feasibility into dropped kerb, wreath fixings and improvements to the path agreed as Cllrs Waltham, Kitching, C Sherwood

Proposer Cllr C Sherwood Seconder Cllr Gibbons
Agreed – All Councillors present.

f) **It was agreed to** arrange a site visit at the cemetery with contractor and NLC to look at improvements to the cemetery and eventually aim for green flag status.

Proposer Cllr Waltham Seconder Cllr McCormick
Agreed – All Councillors present

23/160 Final Audit 2024

a) **The Full Internal Audit Report** for year ending 2023-2024 **and it was resolved to correct** minute reference 23/126c to read “The scale of charges for the allotments for 2024-2025 were reviewed and it was agreed with no changes.” Instead of 2023-2024.

To record a vote of thanks to the Clerk for another excellent audit.

Proposer Cllr C Sherwood Seconder Cllr McCormick
Agreed – All Councillors present

b) **To resolve to receive** the Annual Internal Audit Report 2023/2024.

Proposer Cllr Smith Seconder Cllr McCormick
Agreed – All Councillors present

c) **To complete and resolve to agree** Section 1 Annual Governance Statement 2023/2024

**Proposer Cllr Kitching Seconder Cllr McCormick
Agreed – All Councillors present**

d) **To receive and resolve to approve** Section 2 Accounting Statement 2023/2024.

**Proposer Cllr Gibbons Seconder Cllr Riggall
Agreed – All Councillors present**

23/161 Councillors comments, issues or requests for future agenda items.

Cllr Smith recommended anyone on Personnel Committee undertake the HR training she attended when the opportunity arises in the future.

23/162 Confirmed that the next Brigg Town Meeting as Tuesday 28th May at 7pm. Followed by the Annual Brigg Town Council Meeting on the rising.

23/163 *To consider and resolve - In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).*

23/164 – Handyperson contract

Council received an update on the agreed Handy person performance management plan and **agreed to the increased payment** as requested. Monthly reports regarding the performance management will be presented at Tonw Council meetings.

**Proposer Cllr McCormick Seconder Cllr Smith
Agreed – All Councillors present**

23/165 – It was agreed to award watering contract to JB Rural Services Ltd as per quote.

**Proposer Cllr McCormick Seconder Cllr Kitching
Agreed – All Councillors present**

23/166 – It was agreed to purchase the plants for Brigg baskets and planters from Linden Nurseries as per quote and to engage JB Rural Services Ltd to pick up and deliver to allotment for planting up.

**Proposer Cllr Waltham Seconder Cllr Riggall
Agreed – All Councillors present**

The meeting closed at 8.25pm